

LEVEL UP!

我獨自升級

# 英語面試 題庫包

打敗面試大魔王！



TutorABC

# What are your personality traits?

你的個性特質是什麼？

範例回答：

I would describe myself as highly organized, strong communicator, and team player. I'm highly organized and detail-oriented, which helps me effectively manage projects and meet deadlines. I'm also a strong communicator and team player, able to collaborate with colleagues from diverse backgrounds to achieve common goals.

我會把自己描述為高度組織化、良好溝通者和團隊合作者。我高度組織化和注重細節，這有助於我有效地管理項目並按時完成任務。同時，我也是一位良好的溝通者並善於團隊合作，能夠與來自不同背景的同事合作，共同完成目標。

 **回答技巧：**

簡潔介紹自己三點特質，並講解此特質能為工作帶來怎樣的幫助。



# What is your greatest strength?

你最大的優勢是什麼？

範例回答：

My greatest strength is my problem-solving ability. I excel at analyzing complex issues and finding efficient solutions. In my last project, I led the team to overcome a critical technical challenge, saving 30% of development time.

我的最大優勢是問題解決能力。我擅長分析複雜問題，並找到高效的解決方案。在上個項目中，我領導團隊克服了一個關鍵技術挑戰，節省了30%的開發時間。

 **回答技巧：**

提出自己明確的優勢（問題解決能力）、優勢的具體應用例子（分析問題，找到解決方案）、具體成果（節省開發時間）

# What role do you play in a team?

你在團隊中扮演什麼角色？

範例回答：

I usually take on the role of a leader and coordinator in a team. I excel at organizing team work, assigning tasks, and ensuring everyone is working towards a common goal. In my last project, I successfully coordinated cooperation between different departments, ensuring the project was completed smoothly.

我在團隊中通常扮演領導者和協調者的角色。我善於組織團隊工作，分配任務，並確保大家朝著共同的目標前進。在上次項目中，我成功地協調了不同部門的合作，保證了項目的順利完成。

## 回答技巧：

提出自己的角色定位（領導者，協調者）  
、具體技能（組織、分配任務）、最終成果案例（協調部門合作，順利完成項目）



# Why do you want to work for us?

為什麼選擇我們公司？

範例回答：

I understand that this is a company on the way up. **Your website says the launch of several new products is imminent.** I want to be a part of this business as it grows.

據我所知，這是一家在成長中的公司。您公司的網站說，幾款新產品的推出迫在眉睫。我想成為這個成長中企業的一分子。

 **回答技巧：**

具體回答該公司獨有的特色，彰顯自己有事先做好調查，表現對應徵職務的熱情。

# Could you talk about your career goals?

請你談談你的職涯目標

範例回答：

My career goal is to become a [ **Senior Project Manager** ], where I can [ **lead cross-functional teams to develop software products** ]. I'm eager to continue developing my skills in [ **Project Management** ], and I see this position as a great opportunity to further my career in [ **the IT industry** ].

我的職涯目標是成為一位【資深專案經理】，並且能【領導團隊開發軟體】。我希望發展我的【專案管理】技能，我認為要在【科技業】中往上發展的話，這個職務是非常好的機會。

## 回答技巧：

清晰明確地陳述自己的目標，強調自己的求知慾和專業發展。表達對於這個職位和公司的興趣和動力。讓自己的職涯目標和公司做結合。



# Can you discuss a mistake you made in a previous job and what you learned from it?

在上一份工作中你是否曾經犯錯？  
從中你學習到什麼？

範例回答：

I missed a deadline due to poor time management. I learned the importance of prioritizing tasks and setting realistic deadlines to avoid similar mistakes in the future.

由於時間管理不當，我錯過了一個截止日期。我意識到優先處理任務和設定合理的截止日期的重要性，以避免將來出現類似的錯誤。

 **回答技巧：**

簡潔表達錯誤教訓和學習。

範例回答中，學習到任務優先順序和設定合理的截止日期。

# Do you have any questions for us?

你有什麼問題要問我們？

範例回答：

I'd like to know more about the career development opportunities and training programs at your company.

Additionally, what are the company's development goals for the next three to five years?

我想了解一下貴公司的職業發展機會和培訓計劃。此外，貴公司在未來三到五年的發展目標是什麼？

 **回答技巧：**

詢問該職務的發展機會與公司的中長期目標，表達自己對於該職位的興趣與長久的穩定性。



**Describe a situation where you had to communicate complex information to a non-technical audience.**

當你遇到不同背景的組員時，  
你該如何向對方解釋複雜的概念？

範例回答：

During a group presentation in college, I had to explain a complex engineering concept to classmates with non-technical backgrounds. I used analogies and simple language to break down the information, ensuring everyone understood the key points. This experience taught me the importance of clear communication and adapting to your audience's level of understanding.

在大學的小組報告中，我需要向非技術背景的同學解釋一個複雜的工程概念。我使用比喻和簡單的詞彙來分解資訊，確保每個人都理解了重點。這個經驗教會了我清晰溝通的重要性，以及你必須去適應聽眾的語言。

 **回答技巧：**

簡潔表達這個經驗給自己帶來的啟示。

# How do you handle pressure and tight deadlines?

你會如何面對壓力與緊迫的期限？

範例回答：

I handle pressure and tight deadlines by staying organized, breaking tasks into smaller ones, and maintaining open communication with my team. This approach helps me stay focused and deliver quality work efficiently.

我將任務拆分並指派給組員，同時與組員們保持溝通，來應對壓力和緊迫的截止日期。這個方法幫助我維持專注力，並有效率的提交高品質的成品。

 **回答技巧：**

簡潔描述如何通過組織、分解任務和保持與團隊的開放溝通來應對壓力和緊迫的截止日期。強調這種方法如何幫助自己高效地完成工作並保持專注。



# Can you discuss a situation where you had to resolve a conflict with a coworker or supervisor?

當組員或主管與你意見不合，  
你該如何解決？

範例回答：

I faced conflict within a group project. We disagreed on the project's direction, but I initiated a calm discussion. Through listening and compromise, we found common ground and resolved the issue. This taught me the importance of communication and collaboration in conflict resolution.

我曾在一個小組專案中遇到了衝突。我們在專案方向上存在分歧，但我發起了一場冷靜的討論。通過傾聽和妥協，我們找到了共同點並解決了問題。這使我認識到在衝突解決中溝通和合作的重要性。

 **回答技巧：**

強調解決衝突的能力。  
表達解決過程和得到的啟示。

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